



Board Meeting Minutes

May 17, 2019

Smyrna Diner, 99 Cory Lane, Smyrna, DE

- Meeting started at 7:40 AM
 - Attendance: Gerard, Tim, Keith, Brian, Bill, Mark, Tom, Eric
- President's Report
 - Blue Rocks Game/Tour
 - Tickets have been purchased in hand. There have only been 7 purchased tickets.
 - Bill will continue to send weekly reminders to the chapter to sign up.
 - Eric will give Bill weekly reminders on how many people have signed up.
 - Eric will send out PDH certifications for the Water Treatment Plant Tour.
 - Service Project
 - Keith reached out to Kevin Williams from Rehoboth.
 - Tony spoke about a coastal cleanup project that is possibly in the Fall. He will give another update at the next board meeting.
 - Golf Tournament
 - Keith will be organizing the Golf Tournament with a date possibly in late September.
 - We need to coordinate with other organizations and municipalities to ensure that our date does not fall on their date.
 - Further update at the next board meeting.
 - Crab Feast
 - The location will be at Boon Docks most likely in August.
 - We will follow up with Bob at Rinker to verify that he wants to sponsor again.
 - Tony will be organizing the Crab Feast.
 - Annual Dinner
 - The chapter will reach out to Senator Carper again to see if he would like to attend and receive an award.
 - The location will be at the Duncan Center again.
 - The preliminary date is set for December 19th which is subject to change.
- Treasurer's Report
 - The combined balance in the checking and money market accounts is \$13,545.
 - There is training planned for this summer to change the entry of all chapter accounting items to the national website/server.
 - An audit committee is no longer required to sign-off on the chapter annual financial reports, however there is still supposed to be an audit of the report. Tom and Gerard offered to review the financial reports once they are prepared at the end of July.

- Committee Report
 - Mark will be attending the Snow Conference in Salt Lake City for the Facilities and Grounds Committee Meeting.
- Education Char Report
 - Milford will not be doing confined space training due to HVAC renovations.
- Delegate's Report
 - Online voting for directors is up on the website.
 - Mark, Tim and Morris expressed interest in attending PWX in Seattle.
 - Mark will reach out to Morris to see if he is still interested in
- Meeting adjourned at 8:38 AM.

Next Meeting 7:30 am on July 19, 2019 at 301 Plaza, Middletown